

LIBRARY BOARD MEETING
MINUTES
October 18, 2007

The regular monthly meeting of the Racine Public Library Board of Trustees was held on October 18, 2007 at 4:30 PM in the Emily Lee Room.

Board members Deborah Embry, Thomas Friedel, Jerome Maller, Lee Martinez, Douglas Miller, Dwayne Olsen, Geoffrey Schiveley, and Theron Snell were present. Karen Dagg, Robert Goepel, and Thomas Kexel were excused. Library Director Jessica MacPhail and Business Manager Daniel Schultz also attended.

President Thomas Friedel called the meeting to order at 4:34 PM.

No members of the public were present nor had asked to speak.

Finance & Personnel Committee – Douglas Miller

No report

Internet Acceptable Use Policy (Ad-Hoc) – Geoffrey Schiveley

The committee met on Tuesday, October 16. The committee recommended that EnvisionWare and PC Reservation software be used to limit the time on Internet terminals to two hours per session by a single patron. The committee noted that changes may still need to be made in the policy to address the issue of at what age patrons can use the unfiltered Internet terminals.

Building, Equipment, and Grounds Committee (Ad-Hoc) – Theron Snell

It was moved by Mr. Miller and seconded by Mr. Olsen to ask the city's Department of Public Works to solicit bids for the job as outlined in the latest revision of the plans and specifications by Butterfield, Rudie & Seitz (architectural firm). The motion includes a stipulation that the cost of reproduction of the drawings is not to exceed \$1,000 and that the matter of funding the project be referred to the Finance & Personnel Committee. Motion carried.

Action Taken by the Board

1. It was moved by Mr. Olsen and seconded by Ms. Embry to approve the Automation Memorandum of Agreement with Lakeshores Library System. Motion carried.

2. It was moved by Mr. Olsen and seconded by Mr. Snell to approve the Memorandum of Agreement with Lakeshores Library System for resource library services for 2008. Motion carried.
3. It was moved by Mr. Maller and seconded by Mr. Miller to refer to the Finance & Personnel Committee the disposition of \$8,000 received from the estate of Gladys Jensen. Motion carried.
4. It was moved by Mr. Maller and seconded by Mr. Olsen to give \$500 to the Racine Public Library Staff Association for a holiday staff party. The money would be spent from the Alma Boernke Fund. Motion carried.

Consent Agenda

It was moved by Mr. Snell and seconded by Mr. Maller that the following items be approved as presented:

1. The minutes of the October 18, 2007 board meeting
2. Personnel Report – no changes
3. Vouchers and credit card purchase of the last month
4. The October 2007 financial report
5. Library Director's Report
6. "Dashboard" Report

Motion carried.

Old Business


None

Items for the Next Agenda

1. Report from the Finance & Personnel Committee
2. Report from the Internet Acceptable Use Policy Committee
3. Library Director's performance evaluation

Having no further business to conduct, the meeting adjourned at 5:10 PM.

Respectfully submitted,



Daniel Schultz
Recording Secretary