

RACINE PUBLIC LIBRARY
Racine, Wisconsin
LIBRARY BOARD MEETING
MINUTES
April 19, 2007

The regular monthly meeting of the Racine Public Library Board of Trustees was held on April 19, 2007 at 4:30 PM in the Emily Lee Room.

Board members Karen Dagg, Thomas Friedel, Robert Goepel, Jerome Maller, Douglas Miller, Dwayne Olsen, Geoffrey Schiveley, and Theron Snell were present. Thomas Kexel and Lee Martinez were excused. Deborah Embry was absent. Library Director Jessica MacPhail and Business Manager Daniel Schultz also attended.

President Thomas Friedel called the meeting to order at 4:34 PM.

Mr. Schiveley spoke, under the Public Comment portion of the agenda, about the closing of all 15 Jackson County, Oregon library branches as of April 7, 2007 for an indefinite period. The closures are due to a lack of funding. The Jackson County Board of Commissioners will be holding public hearings—one has been held on January 31 and another will be held on May 2—to take public comment regarding abolishing or withdrawing support from public libraries.

Finance & Personnel Committee – Douglas Miller

It was moved by Mr. Miller and seconded by Mr. Olsen to approve the recommendation of the committee regarding the library staff reorganization plan. The reorganization plan as outlined by the library administration calls for the creation of two new positions at the same level as the Technical Services Supervisor, a grade fourteen position. The first position would be Public Services Manager, Circulation and Outreach. A second position would be Public Services Manager, Reference Services, Programming and Collection Development. The positions of Head of Adult and Extension Services, Head of Circulation Services, and Head of Youth Services would be eliminated. As of April 1, 2007 Darcy Mohr and Robert Margis would each receive a 3% pay increase. Motion carried.

Mr. Schultz reported on the difficulties in having Johnson Bank issue the proceeds of an IRA that the library is the beneficiary of. It was moved by Mr. Maller and seconded by Mr. Olsen to direct the Business Manager to engage Attorney Bernie Powers to assist the library in dealing with Johnson Bank in order to received the approximately \$220,000 from the IRA of Claire E. Dick. Motion carried.

It was moved by Mr. Snell and seconded by Mr. Maller to communicate to the Dept. of Public Works that none of the bids for the computer lab and meeting room remodeling should be accepted due to all bids coming in far over the original estimates. Motion carried.

It was moved by Mr. Maller and seconded by Mr. Miller to refer to the Building, Equipment, and Grounds Committee the matter of 1) the next course of action regarding the remodeling project

and 2) items to be placed in the 2008-2013 Capital Improvement Program budget request. Motion carried.

Action Taken by the Board

1. It was moved by Mr. Schiveley and seconded by Mr. Olsen to approve the Library Work Rules for Flexible Scheduling. Motion carried.
2. It was moved by Mr. Olsen and seconded by Mr. Goepel to make a one-time exception to the Patron Behavior Policy to allow a UW-Parkside student to conduct a survey at the library. It was moved by Mr. Olsen and seconded by Mr. Goepel to amend the motion to include that the exception would be granted due to the fact the person is under the auspices of an educational institution and that they would need to meet the requirements of the Library Director. The amendment to the motion carried. The original motion also carried.

Consent Agenda

Mr. Olsen asked that the Library Director's Report be removed from the consent agenda for further discussion.

It was moved by Mr. Goepel and seconded by Mr. Maller that the following items be approved as presented:

1. Approval of the minutes of the March 15, 2007 board meeting
2. Personnel Report
Resignation Full Time: Jill Hartmann (retirement)
Appointment Part Time: Nicholas Demske
3. Approval of the vouchers and credit card purchases for the month
4. Approval of the March 2007 financial report
5. "Dashboard" Report

Motion carried.

After discussing that the library only met one of eight service targets for public libraries in Wisconsin, the board decided by consensus to accept the Library Director's Report. The Library Director also asked for permission to send Department Heads Mary Lou Nordstrom and Daniel Schultz for LEADS training before the end of the year. They had been approved to attend in 2008. The board decided, by consensus, to approve the change.

Items for the Next Agenda

1. Report from the Building, Equipment, and Grounds Committee
2. Mobile Library schedule

President Friedel appointed an Ad-Hoc Building, Equipment, and Grounds Committee to take up the matters recently referred to it. Mr. Snell will serve as the committee chair with Ms. Dagg and Mr. Olsen also serving on the committee.

Having no further business to conduct, the meeting adjourned at 5:18 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel Schultz". The signature is written in black ink and is positioned below the phrase "Respectfully submitted,".

Recording Secretary